

Who may complete this form?

- Non-exempt partner(s) of a partnership,
- Non-exempt executive officer(s) of a corporation with workers, or
- Non-exempt executive officer(s) of a corporation without workers but with multiple executive officers.

Account Number	Firm Number
Employer's Legal Name (Legal Entity)	
Telephone Enquiry Number 416-344-1000 or 1-800-387-0750	

Upon request and approval by WSIB, the partnership or corporation may report the insurable earnings of non-exempt partners or non-exempt executive officers, who do not perform any construction work, under the separate construction rate group 755. Independent operators and sole proprietors with workers are **not** eligible for rate group 755.

Eligibility Criteria for Rate Group 755

- The individual must be a partner or executive officer (This would not apply to an independent operator or sole proprietor with workers), and
- **The partner or executive officer does not engage in ANY construction work*, and**
- They do not engage in any construction work during the calendar year.

Construction means any of the industries listed under Class G construction of the WSIB Employer Classification Manual.

***Construction work** refers to any manual work of a skilled or unskilled nature, the operation of equipment or machinery, or the direct on-site supervision of workers. Periodic site visits are permitted provided the partner or executive officers not performing construction work on the site.

Executive Officer Status

An Executive Officer for a company is commonly known as President, Vice-President, Chief Executive Officer, Chief Financial Officer, Chief Operating Officer, or Secretary/Treasurer (among other names for officers). An Executive Officer is enumerated, appointed or empowered through corporate documents such as Articles of Incorporation, Charters, by-laws and/or corporate profile reports filed with a federal or provincial agency to act as an officer. The appointment of an Executive Officer should be recorded in the corporate minute book.

The key to Executive Officer status is not title alone but also that the person is empowered or appointed to act as an officer of the organization.

The WSIB reserves the right to determine who is an Executive Officer by reviewing the individual's roles, responsibilities and authority within the organization.

How to Make a Request for Rate Group 755

To request rate group 755, please print this form. Complete the request on page 2 and send to the WSIB.

Employer's Legal Name (Legal Entity)	Account No.
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Request for Rate Group 755, Non-Exempt Partner and Executive Officer in Construction

Please read the following information carefully before completing the form.

The effective date of this rate group 755 on the account is the date the first partner or executive officer is eligible (eligibility date) or January 1 of the year WSIB receives this request (If the eligibility date is earlier). The WSIB will provide written confirmation of the effective date.

As an authorized representative of this employer I understand, on behalf of the partnership or corporation, that:

1. The WSIB has the right to determine if an individual is a partner or executive officer, and meets the criteria for rate group 755 on pg 1 of this form.
2. Only the insurable earnings of eligible individuals can be reported under rate group 755.
3. The WSIB may request proof of ownership or executive officer status at any time.
4. If a partner or executive officer engages in any construction work, or if there is another material change in circumstances in connection with this request, the partnership or corporation must notify the WSIB within 10 days after the material change occurs.
5. If the WSIB discovers that insurable earnings were reported under rate group 755 for an individual who did not qualify for this rate group, a retroactive premium adjustment may be made to the employer's account.
6. It is an offence to deliberately make false statements to the WSIB.

Request Completed For: (COMPLETE ALL SECTIONS BELOW)

First Name (print)	Last Name (print)	Title/Position with Company (print)
First Name (print)	Last Name (print)	Title/Position with Company (print)
First Name (print)	Last Name (print)	Title/Position with Company (print)

By signing this request, I certify that each partner or executive officer for whom insurable earnings will be reported under the rate group 755 is a partner of the partnership or an executive officer of the corporation; is not exempt from compulsory coverage in construction; and does not perform any construction work.

Request Completed By: (COMPLETE ALL SECTIONS BELOW)

First Name (print)	Last Name (print)	Title/Position with Company (print)
Signature	Telephone	Eligibility Date (dd/mmm/yyyy)

Personal information on this form is collected under the authority of the WSIA to administer and enforce the WSIA. It is an offence to deliberately make false statements to the WSIB. If you have any questions, please call 416-344-1000 or 1-800-387-0750.

For internal use only

Date Received by WSIB