

January 2022

- CCA 1 – 2021** **Stipulated Price Subcontract**
Standard subcontract form between prime contractor and subcontractor where payment is based on a stipulated or fixed price. Users can choose between the refer-by-reference or stand-alone approaches simply by completing either page 2A or 2B (not both) and discarding the other page.
- CCA 16 – 1992** **Guidelines for Determining the Costs Associated with Performing Changes in the Work**
A guide document outlining a change-order checklist and including a model change-order quotation form.
- CCA 19 – 2011** **Stipulated Price Sub- Subcontract**
Standard sub-subcontract form between subcontractor and sub-subcontractor where payment is based on a stipulated or fixed price. Users can choose between the refer-by-reference or standalone approaches simply by completing either page 2 or 3 (not both) and discarding the other page.
- CCA 25 – 2001** **A Guide to Project Management Services**
A guide document outlining the project management concept and describing the project manager’s role and standard of performance in managing a project from conception through design to construction and commissioning.
- CCA 26 – 2016** **A Guide to the Construction Management Project Delivery Method**
A guide explaining what Construction Management is and the two fundamentally different forms of Construction Management contracts: “for Services” and “for Services and Construction”.
- CCA 27 – 1997** **A Guide on Construction Environmental Management Planning**
A guide document outlining sound environmental practices in the construction industry. It serves to assist contractors in developing an Environmental Management Program.
- CCA 28 – 2009** **A Guide to Improving Cash Flow in the Construction Industry**
A guide document identifying where cash flow problems generally occur in a construction project and suggests possible solutions.
- CCA 50 – 2003** **A Prime Contractor’s Guide to Project Financing and Payment Security**
CCA 50 offers detailed guidance to prime contractors on understanding their client’s financial strength and how they are financing your project. This guide shows how a prime contractor can minimise the risk of non-payment prior to bidding on a project, prior to signing a contract, and during the administration of a contract. A financing risk management checklist is also provided to list questions that a prime contractor should ask during the bidding and contracting stages, and types of security available to minimise the risk of non-payment.
- CCA 51 – 2008** **A Guide to Calling Bids and Awarding Subcontracts**
A guide document recommending best practices in all aspects of the bid calling and award subcontract process.

- CCA 52 – 2008 Joint Venture Guide**
A guide documents that introduces the concept of a joint venture involved in commercial construction, outlines the potential advantages and risks inherent, identifies keys to a success joint venture, and provides a checklist of commercial consideration of a joint venture agreement
- CCA 53 – 2016 A Trade Contractor’s Guide and Checklist to Construction Contracts**
A guide document outlining certain contractual provisions and other issues which can adversely affect the trade contractor’s rights and obligations. It includes a checklist for Trade Contractors.
- CCA 61 – 2008 Risks of Pre-Purchasing Equipment and Materials for Construction Projects**
A guide document that explains the costs and risks associated with pre-purchasing equipment and materials, which may outweigh any anticipated economic and scheduling advantage.
- CCA 81 – 2001 A Best Practices Guide to Solid Waste Reduction**
A guide document providing an overview of federal, provincial and municipal waste guidelines and the CCA’s Waste Management Code of Practice.
- CCA 90 – 2007 Guidelines for Electronic Procurement**
A guide document offering the value and benefits of electronic procurement. It identifies the key issues and recommended “best practices” for the process.
- GUIDE – 1993 Recommended Guidelines for Provision of Geotechnical Information in Construction Contracts**
A guide document jointly developed with the Association of Consulting Engineers of Canada to assist Owners, Consultants and Contractors in overcoming problems associated with geotechnical information provided in construction contracts.